

## CELL PHONES/ELECTRONIC COMMUNICATION DEVICES

Students may have access to and use their electronic communication devices during the school day but it must be during specified times. Those specific times would include Before School, Passing Period, and Lunch. During class, it will be at the discretion of the teacher to decide when and if it is appropriate to allow use of an electronic communication device. Students will “check in” devices to the appropriate phone caddy. While in school vehicles, at school-sponsored events, or on a field trip, the use of an electronic communication device will be decided by the district staff member in charge. Electronic communication devices with cameras are prohibited in locker rooms, bathrooms, or other locations where such operation may violate the privacy rights of another person. If a student needs to make a call they may use a school phone providing they have permission. The use of headphones during class can be a distraction. Therefore, headphones must be put away upon entering classrooms, and can only be used with permission of the teacher. Violating these guidelines will result in the following consequences. Refusal to cooperate with teacher, i.e. turning phone over to teacher, will result in the consequence for the next violation. Further refusal to cooperate may result in a suspension.

Violation #1: Teacher will confiscate until the end of the class period.

Violation #2: Teacher will confiscate and bring to office. Student will be required to leave device in office through the school day for a period of 1 week. Student can pick up device at the end of the day. Parent will be contacted.

Violation #3: Teacher will confiscate and bring to office. Student can pick up device at the end of the day. Student will receive lunch detention. Student will be required to leave device in office for a period of 4 weeks. Parent will be contacted.

Violation #4: Teacher will confiscate and bring to office. Student can pick up device at the end of the day. Student will receive 1 day of in-school suspension. Student will be required to leave device in office through the school day for a period of 9 weeks. Parent will be contacted.

Violation #5: Teacher will confiscate and bring to office. Student can pick up device at the end of the day. Student will receive 1 day of out-of-school suspension. Student will be required to leave device in office through the school day for a period of 18 weeks. Parent will be contacted.

For each additional violation, the student will receive up to 3 days out-of-school suspension, will be assessed a Habitually Disruptive designation, and will be required to leave the device at the office through the school day indefinitely.

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_