Kit Carson, Colorado

Financial Statements For the Year Ended June 30, 2013

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Auditor's Integrity Report

### WINFREY, COUNTY & HAYS, PC

Certified Public Accountants 593 14th Street Burlington, Colorado 80807 Telephone 719-346-7216 Fax No. 719-346-8499 Gerald D County, CPA

Noel E Winfrey, CPA

Jennifer Hays, CPA

#### INDEPENDENT AUDITOR'S REPORT

Board of Education Cheyenne County School District R-1 Kit Carson, CO 80825

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Cheyenne County School District R-1, as of and for the year ended June 30, 2013, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Cheyenne County School District R-1, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages a-g and 20 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. For the management discussion & analysis we have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The budgetary comparison schedule for the General Fund has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the basic financial statements taken as a whole.

### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Cheyenne County School District R-1's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the Auditor's Integrity Report are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

WINFREY, COUNTY & HAYS, PC Certified Public Accountants

by: Gerald County, CPA

October 18, 2013

The Management discussion and analysis of Kit Carson R-1 School District offers its readers an analysis of the financial activities of the District for the fiscal year ended June 30, 2013. The main area of emphasis in this analysis will be on the primary government-general fund.

Cheyenne County School District R-1 reporting format is in compliance with the Government Accounting Standards Board or GASB. It is in accordance with GASB Statement NO. 34, Basic Financial Statement and Management Discussion and Analysis for State and local Governments that we offer this information today.

## Financial Highlights

The assets of Kit Carson R-1 School District exceeded its liabilities by \$3,856,129 (net assets). Of this amount \$1,946,393 (unrestricted net assets) may be used to meet ongoing operations.

At the end of the fiscal year the District's governmental funds reported combined ending fund balances of \$2,747,903 which represents a decrease of \$279,564 from the previous year.

### Overview of Financial Statements

This discussion shall serve as an introduction to the District's basic financial statements. These financial statements are comprised of three basic components. 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. In addition to these statements other supplementary information is also provided for your examination.

#### Government-Wide Financial Statements

Government-wide financial statements provide data about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the assets and liabilities of Kit Carson R-1 School District.

All of the currents year's revenues and expenses are accounted for in the statement of activities regardless of when cash is either receive or paid.

The two government-wide statements included in this report detail how the District's net assets have changed. Nets assets, which represent the difference between assets and liabilities, are one way to gauge the District's financial health.

Over time, increases or decreases in the District's net assets are an indication of whether its financial health is improving or deteriorating.

The government-wide statements are divided into two categories:

Governmental activities - all of the District's basic services are included within this category. Activities such as instruction, administration, operation of the buildings and grounds, and pupil transportation can all be found under this classification.

Business-type activities – the District operates a food service operation which charges fees to students, staff and visitors to help cover the costs of providing this service.

### Fund Financial Statements

These statements provide specific information about the most significant funds, not the District as a whole. The maintenance of certain funds is required by state law, and if applicable must also adhere to certain bond requirements as well.

Governmental funds - most of Kit Carson R-1 School District's financial activities are reported in governmental funds, which focus on the determination of financial position, not on income determination. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can be readily converted into cash. The governmental fund statements provide a detailed short-term view of the District's operations and the services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The relationship between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Proprietary funds - used to account for the District activities that are similar to business operation in the private sector: or where the reporting is on determining net income, financial position, changes in financial position, and a significant portion of the funding is through user charges. When the District charges customers for services it provides, these services are generally reported in the proprietary fund account. The Food Service Fund is the District's proprietary fund and is the same as the business-type activities reported in the government-wide statements.

Fiduciary Funds - acts as a trustee, or fiduciary for student activities, these activities are excluded from the District's other financial statements because the District cannot use these assets to finance its operations.

#### Financial Analysis of the District as a Whole

As noted previously in this document, net assets may serve over time as a useful indictor of a school district's financial health. In the case of Kit Carson R-1 School Districts, assets exceeded its liabilities by approximately \$3.856,129.

Table 1
Fiscal Year Ended June 30, 2013
Net Assets

	Governmen	nt Activities	Business-type Activities		<u>To</u>	<u>tal</u>
	6/30/2013	6/30/2012	6/30/2013	6/30/2012	6/30/2013	6/30/2012
Current and other assets	2,896,066	3,175,640	7,398	14,860	2,903,464	3,190,500
Capital assets	1,106,024	1,177,767	<u>3,149</u>	<u>6,970</u>	<u>1,109,172</u>	<u>1,184,737</u>
Total assets	4,002,089	4,353,407	10,547	21,830	4,012,636	4,375,237
Current and other liabilities	156,508	178,920	8,345	16,063	164,853	194,983
Net Assets						
Invested in capital assets	1,106,024	1,147,020	3,149	6,970	1,109,172	1,153,989
Restricted	799,262	882,261	1,300	1,749	800,563	884,010
Unrestricted	<u>1,948,641</u>	2,145,206	(2,248)	(2,952)	1,946,393	<u>2,142,254</u>
<b>Total Net Position</b>	<u>3,853,927</u>	<u>4,174,487</u>	<u>2,202</u>	<u>5,767</u>	<u>3,856,129</u>	<u>4,180,254</u>

Of the District's \$4,012,636 in assets, \$1,109,172 (27%) reflects investment in capital assets (e.g. land, building, infrastructure, machinery, and equipment). The District uses its capital assets to provide services to students; consequently, these assets are not available for future spending. The unrestricted net assets of \$1,946,393 may be used to meet the District's ongoing financial obligations.

The results of this year's operations as a whole are reported in the Statement of Activities on Page 2. All expenses are reported in the first column. Specific charges, grants, revenues and subsidies that directly related to specific expense categories are represented to determine the final amount of the District's activities that are supported by other general revenues. The two largest general revenues are the equalization provided by the State of Colorado Department of Education and the property taxes assessed to District taxpayers.

Table 2 takes the information from the statement, rearranges it slightly so you can see total revenues for the year. All Tables 1-3 are attached at the end of this document.

Table 2
Fiscal Year Ended June 30, 2013
Change in Net Assets

	Government	Activities	Business-typ	e Activities	Tot	al_
REVENUES	6/30/2013	6/30/2012	6/30/2013	6/30/2012	6/30/2013	6/30/2012
Program Revenues						
Charges for service	138,929	130,307	20,503	23,391	159,432	153,698
Operating grants	89,677	74,634	27,194	32,390	116,871	107,024
Capital grants	23,571	67,000			23,571	67,000
General Revenues						
Property taxes	767,678	738,072			767,678	738,072
Auto taxes	72,784	77,838			72,784	77,838
State Equalization	770,594	858,307			770,594	858,307
Other	51,809	81,421	0	0	51,809	81,421
Transfers	<u>(59,378)</u>	(85,972)	<u>59,378</u>	<u>85,972</u>	<u>0</u>	<u>0</u>
Total Revenues	1,855,664	1,941,606	107,075	141,753	1,962,739	2,083,359
EXPENSES						
Instruction	1,118,781	1,073,598			1,118,781	1,073,598
Pupil services	5,492	4,940			5,492	4,940
Instructional services	69,099	68,247			69,099	68,247
General administration	168,133	191,177			168,133	191,177
School administration	43,697	28,876			43,697	28,876
Operations & maintenance	424,072	259,954			424,072	259,954
Pupil transportation	220,912	211,823			220,912	211,823
Central services	8,656	8,023			8,656	8,023
Student activities	117,383	100,662			117,383	100,662
Food Services	<u>0</u>	<u>0</u>	<u>110,641</u>	<u>143,590</u>	<u>110,641</u>	143,590
Total Expenses	<u>2,176,224</u>	<u>1,947,301</u>	<u>110,641</u>	143,590	2,286,864	<u>2,090,891</u>
Increase (decrease)						
in net position	(320,560)	<u>(5,695)</u>	<u>(3,565)</u>	<u>(1,837)</u>	(324,125)	<u>(7,532)</u>

Table 3 shows the District's largest functions and unallocated depreciation expense. It also shows the net costs (total cost less revenues generated by the activities). This table also indicates the net costs offset by the other unrestricted grants and subsidies to show the remaining financial needs supported by local taxes and other revenues. As indicated earlier that table is available for inspection as appendices to this document.

Table 3
Fiscal Year Ended June 30, 2013
Government Activities

	<b>Total Cost</b>	Net Cost	
Functions/Programs	of Programs	of Services	Prior Year
Instruction	1,118,781	1,029,299	990,680
Pupil services	5,492	5,492	4,940
Instructional services	69,099	69,099	68,247
General administration	168,133	168,133	191,177
School administration	43,697	43,697	28,876
Operations & maintenance	424,072	424,072	199,954
Pupil transportation	220,912	175,144	193,795
Central services	8,656	8,656	8,023
Student activities	117,383	<u>454</u>	(10,332)
Total Government Activities	2,176,224	1,924,046	1,675,360
Less State Equalization		770,594	<u>858,307</u>
Total needs from local taxes and o	ther revenue	1,153,452	817,053

#### The District Funds

### Financial Analysis of the District's Funds

Revenues from governmental funds decreased \$108,059 from the previous year. This decrease was mostly due to a reduction of \$87,713 from state equalization.

Expenditures for the District increased during the budget year by \$196,922 from the previous budget year. This increase was primarily due to roof repairs of \$134,265 and \$47,829 in instruction due to addition cost of benefits.

### General Fund Budget

No amendments were made to the original budget.

# Capital Assets and Debt Administration

As of June 30, 2013, the District had \$1,109,172 classified as capital assets. When depreciation is included in the total the net result is a decrease in capital assets of \$75,565.

	At June 30, 2013			Prior Year		
	Governmental	Business-type		Governmental	Business-type	
	<u>Activities</u>	<u>Activities</u>	<u>Total</u>	<u>Activities</u>	<u>Activities</u>	<u>Total</u>
Sites	31,230		31,230	31,230		31,230
Site Improvement	193,584		193,584	193,584		193,584
Buildings	1,835,667		1,835,667	1,824,667		1,824,667
Equipment	657,876	53,610	711,486	639,416	53,610	693,026
Transportation	525,394	<u>0</u>	<u>525,394</u>	553,946	<u>0</u>	553,946
Total capital assets	3,243,751	53,610	3,297,360	3,242,842	53,610	3,296,452
Accumulated depreciation	(2,137,727)	(50,461)	(2,188,188)	(2,065,075)	(46,640)	(2,111,715)
Total capital assets	<u>1,106,024</u>	<u>3,149</u>	1,109,172	1,177,767	<u>6,970</u>	1,184,737

### Economic Factors and Next Year's Budget and Rates:

Cheyenne County School District R-1 and its subsequent student population are heavily dependent on oil and gas and farming and ranching activities. While the price of oil has increased dramatically the district has not seen a resulting increase in student count due to the lack of increased hiring by the oil and gas industry. However, there has been a substantial increase in the amount of local property that is now subject to oil and gas leases. If this increased interest in oil exploration continues the district may see an increase in student count at that time. Conditions for the farming and ranching segment of the economy have improved and this may slow the decrease in student count that the district is currently experiencing as well.

The district has more than adequate reserves set aside to prepare for a gradual modification of its business operations to ensure the long term financial viability of the district. However, the district has not been immune to sustained state equalization cuts and anticipates needing additional property tax override support in the future.

The 2013-2014 budget was built on an estimated five year average student count of 106 students. Should student count unexpectedly exceed that amount the district will modify its budget prior to December 31<sup>st</sup> 2014. The student count calculation used was conservative in nature and as such a reduction in the average is not anticipated.

# Contacting the Financial Management

This financial report is intended to serve as a general overview of the District's financial status for anyone who has an interest in the District's finances. If you would like further information please contact Superintendent Gerald Keefe at P.O. Box 185 Kit Carson, Co 80825 or call 719-962-3219.





# Kit Carson, Colorado Statement of Net Position June 30, 2013

	Governmental	Business-type	
	<u>Activities</u>	<u>Activities</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents	519,901	0	519,901
Certificates of deposit	2,354,981	0	2,354,981
Accounts/grants receivable	0	6,098	6,098
Inventory	0	1,300	1,300
Accrued property taxes receivable	21,184	0	21,184
Capital assets, net of accumulated depreciation	<u>1,106,024</u>	<u>3,149</u>	1,109,172
Total Assets	4,002,089	10,547	4,012,636
LIABILITIES Current Liabilities			
	0	0	0
Accounts Payable		_	_
Accrued salaries payable  Total Current Liabilities	148,163 148,163	8,345 8,345	156,508 156,508
Total Cultent Liabilities	146,103	0,343	130,306
NET POSITION			
Invested in capital assets	1,106,024	3,149	1,109,172
Restricted for Preschool	3,372	0	3,372
Restricted for Tabor Reserve	51,618	0	51,618
Restricted for Inventory	0	1,300	1,300
Restricted for Capital Projects	744,273	0	744,273
Unrestricted	<u>1,948,641</u>	(2,248)	1,946,393
Total Net Position	<u>3,853,927</u>	<u>2,202</u>	3,856,129

# Kit Carson, Colorado Statement of Activities For the Year Ended June 30, 2013

		Program Revenues		
		Charges for	<b>Operating Grants</b>	Capital Grants
	<u>Expenses</u>	<u>Service</u>	& Contributions	& Contributions
Governmental Activities				
Instructional	1,118,781	22,000	43,910	23,571
Support Services				
Pupil services	5,492			
Instructional services	69,099			
General administration	168,133			
School administration	43,697			
Operations & maintenance	424,072			0
Pupil transportation	220,912		45,767	
Central services	8,656			
Student activity	117,383	<u>116,929</u>	<u>0</u>	<u>0</u>
Total Governmental Activities	2,176,224	138,929	89,677	23,571
Business Type Activities				
Food Services	<u>110,641</u>	<u>20,503</u>	<u>27,194</u>	<u>0</u>
Total	2,286,864	<u>159,432</u>	<u>116,871</u>	<u>23,571</u>

General revenues:

Taxes

Property taxes, levied for general purposes

Specific ownership taxes

State Equalization

Miscellaneous

Investment earnings

Gain (Loss) on assets

**Transfers** 

**Total General Revenues** 

Change in Net Assets

Net Position - Beginning

Net Position - Ending

Net (Expense) Revenue and Changes in Net Position				
Governmental	Business			
Activities	Activities	Total		
<u> </u>	<u> </u>	<u> 1000</u>		
(1,029,299)		(1,029,299)		
(5,492)		(5,492)		
(69,099)		(69,099)		
(168,133)		(168,133)		
(43,697)		(43,697)		
(424,072)		(424,072)		
(175,144)		(175,144)		
(8,656)		(8,656)		
<u>(454)</u>		<u>(454)</u>		
(1,924,046)	0	(1,924,046)		
0	(62.044)	(62.044)		
<u>0</u>	<u>(62,944)</u>	(62,944)		
(1,924,046)	(62,944)	(1,986,990)		
767,678		767,678		
72,784		72,784		
770,594		770,594		
18,607		18,607		
36,651		36,651		
(3,450)	0	(3,450)		
(59,378)	<u>59,378</u>	<u>0</u>		
<u>1,603,486</u>	<u>59,378</u>	1,662,865		
(320,560)	(3,565)	(324,125)		
4,174,487	<u>5,767</u>	4,180,254		
3,853,927	<u>2,202</u>	3,856,129		



Kit Carson, Colorado Balance Sheet Governmental Funds June 30, 2013

ASSETS	<u>General</u>	Capital <u>Projects</u>	Other <u>Funds</u>	Total Governmental <u>Funds</u>
Cash and cash equivalents	452,288	12,965	54,648	519,901
Certificates of deposit	1,550,144	804,838	0	2,354,981
Accounts/grants receivable	0	0	0	0
Accrued property taxes receivable	21,184	0	0	21,184
Total Assets	<u>2,023,616</u>	<u>817,802</u>	<u>54,648</u>	<u>2,896,066</u>
LIABILITIES AND FUND BALAL Liabilities Accrued salaries payable	NCES 148,163	0	0	148,163
Fund Balances				
Restricted for Tabor Reserve	51,618	0	0	51,618
Restricted for Preschool	3,372	0	0	3,372
Restricted for Capital Projects	0	744,273	0	744,273
Committed for Capital Projects	0	73,529	0	73,529
Assigned	0	0	54,648	54,648
Unassigned	1,820,464	<u>0</u>	<u>0</u>	1,820,464
Total Fund Balances	<u>1,875,453</u>	817,802	<u>54,648</u>	<u>2,747,903</u>
Total Liabilities and Fund Balances	<u>2,023,616</u>	<u>817,802</u>	<u>54,648</u>	<u>2,896,066</u>

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position

Total Governmental Fund Balances 2,747,903

Amounts reported for governmental activities in the statement of net position are different because of the following:

Capital assets used in governmental	activities are not financial	resources and	
therefore are not reported in the fu	nds		<u>1,106,024</u>

Net Position of Governmental Activities <u>3,853,927</u>

# Kit Carson, Colorado

# Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds

For the Year Ended June 30, 2013

		Capital	Other	Total Governmental
REVENUES	<u>General</u>	<u>Projects</u>	<u>Funds</u>	<u>Funds</u>
Local Sources				
Property Taxes	767,678		0	767,678
Specific Ownership Taxes	72,784			72,784
Investment Interest	23,579	13,072		36,651
Other	65,205	0		65,205
State Sources				
Equalization	770,594			770,594
Vocational Education	13,703			13,703
Transportation	45,767		0	45,767
Other	12,422		116,929	129,351
Federal Sources	<u>17,785</u>	<u>0</u>	<u>0</u>	<u>17,785</u>
Total Revenues	1,789,517	13,072	116,929	1,919,519
EXPENDITURES				
Current				
Instruction	1,049,815	0		1,049,815
Supporting Services				
Pupil Guidance	5,492	0		5,492
Instructional staff services	69,099	0		69,099
Superintendent	168,133	0		168,133
Principals	43,697	0		43,697
Operations & maintenance	369,072	55,000		424,072
Pupil transportation	173,107	0		173,107
Central Services	8,656	0		8,656
Other	0	0	121,383	121,383
Capital Outlay	34,416	10,761		45,177
Debt Service	<u>15,196</u>	15,877	<u>0</u>	31,073
Total Expenditures	<u>1,936,683</u>	<u>81,638</u>	<u>121,383</u>	<u>2,139,704</u>
Revenues over (under) Expenditures	(147,166)	(68,566)	(4,454)	(220,185)

(320,560)

# CHEYENNE COUNTY SCHOOL DISTRICT R-1

### Kit Carson, Colorado

# Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds

For the Year Ended June 30, 2013

	<u>General</u>	Capital Projects	Non Major <u>Funds</u>	Total Governmental <u>Funds</u>
Other Sources (Uses) Operating Transfers In (Out)	(4,378)	(55,000)	<u>0</u>	<u>(59,378)</u>
Excess of Revenues over (under) Expenditures and Other Uses	(151,545)	(123,566)	(4,454)	(279,564)
Fund Balance - Beginning	2,026,998	941,368	<u>59,101</u>	3,027,467
Fund Balance - Ending	1,875,453	<u>817,802</u>	<u>54,648</u>	<u>2,747,903</u>
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities  Net change in fund balances - total governmental funds  (279,5)  Capital outlays are reported in governmental funds as expenditures.  However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeds capital outlays in the period.  Capital outlays  29,461				
Depreciation expense (96,728) (67,267)  The issuance of long-term debt (e.g. bonds, loans, and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets.  Principal on bonds  (96,728)  (67,267)				
Gain (loss) on disposal of assets is not recognize but the sale of the assets is recorded as income Cash received on sale of asset Recognized gain (loss)	-	ıl funds,		(1,026) (3,450)

Change in net position of government activities

# Kit Carson, Colorado Food Services Proprietary Fund Statement of Net Position June 30, 2013

<b>ASSETS</b>
---------------

Cash	0
Accounts/grants receivable	6,098
Inventory	1,300
Capital assets, net of accumulated depreciation	<u>3,149</u>
Total Assets	10,547
LIABILITIES	
Accounts Payable	0
Accrued salaries payable	<u>8,345</u>
Total Liabilities	8,345
NET POSITION	
Invested in capital assets	3,149
Restricted for Inventory	1,300
Unrestricted	(2,248)
Total Net Position	<u>2,202</u>

<u>2,202</u>

# CHEYENNE COUNTY SCHOOL DISTRICT R-1

# Kit Carson, Colorado

# Food Services Proprietary Fund

# Statement of Revenues, Expenses and Changes in Net Position

For the Year Ended June 30, 2013

OPERATING REVENUES	
Lunches	20,503
ODED ATING EVIDENCES	
OPERATING EXPENSES	
Cost of Food Sold	1.740
Inventory - Beginning	1,749
Food Purchases	49,301
Salaries	32,129
Benefits	<u>19,625</u>
Sub Total	102,804
Less Inventory - Ending	1,300
Cost of Food Sold	101,504
Other Current Expenses	5,316
Depreciation	<u>3,821</u>
Total Expenses	110,641
•	
Operating Income (Loss)	(90,138)
Operating Income (Loss)	
Operating Income (Loss)  OTHER INCOME (EXPENSE)	(90,138)
Operating Income (Loss)  OTHER INCOME (EXPENSE) State Grants	(90,138)
Operating Income (Loss)  OTHER INCOME (EXPENSE) State Grants Federal Aid	(90,138) 618
Operating Income (Loss)  OTHER INCOME (EXPENSE) State Grants Federal Aid Lunches & Breakfasts	(90,138) 618 25,773
Operating Income (Loss)  OTHER INCOME (EXPENSE) State Grants Federal Aid Lunches & Breakfasts USDA Commodities	(90,138) 618 25,773 803
Operating Income (Loss)  OTHER INCOME (EXPENSE) State Grants Federal Aid Lunches & Breakfasts USDA Commodities Total Other Income	(90,138) 618 25,773 803 27,194

Net Position - Ending

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# CHEYENNE COUNTY SCHOOL DISTRICT R-1

# Kit Carson, Colorado Food Services Fund

# Statement of Cash Flows

For the Year Ended June 30, 2013

For the Year Ended June 30, 2013	
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	21,025
Payments to suppliers	(61,817)
Payments for salaries and benefits	(51,469)
Net Cash Provided by Operating Activities	(92,261)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Operating transfer in	59,378
Grant income	618
Federal reimbursement	<u>32,265</u>
Net Cash Flows From Noncapital Financing Activities	<u>92,261</u>
Net increase (decrease) in cash	0
Cash Balance - beginning of year	<u>0</u>
Cash Balance - end of year	<u>0</u>
Reconciliation of operating income (loss) to net cash provided (used) by operations	
Operating income (loss)	(90,138)
Adjustments to reconcile net income to net cash provided	
by operating activities	
Depreciation	3,821
Noncash commodities expense	685
(Increase) decrease in:	
Accounts receivable	522
Inventory	567
(Decrease) increase in:	
Accounts payable	(8,003)
Accrued salaries & benefits	<u>285</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>(92,261)</u>
Noncash, noncapital financing activities	
USDA commodities received	<u>803</u>



Kit Carson, Colorado Notes to the Financial Statements June 30, 2013

### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America. The District is a political subdivision of the State of Colorado which is governed by an elected board of 5 members. A summary of the Cheyenne County School District R-1's significant accounting policies applied in the preparation of these financial statements follows.

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity", established the criteria for determining the activities, organizations and functions of government to be included in the financial statements of the reporting entity. In evaluating the school as a reporting entity, management has addressed all potential component units which may or may not fall within the District's financial accountability. The criteria used to evaluate component units for possible inclusion as part of the District's reporting entity are financial accountability and the nature and significance of the relationship. The District is considered to be a primary government because it has a separately elected governing body, it is legally separate, and it is fiscally independent of other state and local governments. It has no component units. Neither is it a component unit of any other entity.

This report includes all funds of Cheyenne County School District R-1.

### B. Basis of Presentation

Government-wide financial statements (i.e. the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the school district. As a general rule, the effect of interfund activity has been eliminated from these statements. Government activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function or segment. Program revenues include charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment. In addition, program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

Fund financial statements are also provided in the report for all of the governmental funds, proprietary funds, and the fiduciary funds of the district. Major individual governmental funds and major individual proprietary funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. The principal operating revenues of the school district's proprietary fund are food service charges. Operating expenses for the school district's proprietary fund include food production costs, supplies, administrative costs, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The District reports the following major governmental funds:

The general fund is the district's primary operating fund. It accounts for all financial resources except those required to be in another fund.

The capital projects fund accounts for resources used for the acquisition and/or construction of capital assets and other expenditures.

The Food Services Fund is the only proprietary fund and by definition is a major fund.

## C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting as are the proprietary fund statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Net assets (total assets less total liabilities) are used as a practical measure of economic resources and the operating statement includes all transactions and events that increased or decreased net assets. Depreciation is charged as expense against current operations and accumulated depreciation is reported on the statement of net assets.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible with the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year end. Revenues from federal, state, and other grants designated for payment of specific school district expenditures are recognized when the related expenditures are incurred; accordingly, when such funds are received, they are recorded as deferred revenues until earned. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

### D. Budgets and Budgetary Accounting

All funds must have budgets to be allowed expenditures. Budgets for all funds except proprietary funds are adopted on a basis consistent with generally accepted accounting principles. The proprietary funds are prepared on the accrual basis of accounting excluding depreciation expense. All annual appropriations lapse at year end.

#### Budget Calendar -

Submission of proposed budget to Board of Education by May 31. On June 10 or within ten days after submission of the proposed budget, a notice shall be published stating the proposed budget is on file and available for inspection.

Last date for final adoption of the budget and appropriation resolution is June 30. January 31 is last date to change adopted budget.

By December 15, the Board of Education certifies to County Commissioners the mill levy against the assessed valuation for the general and bond redemption funds.

The legal level of budgetary control is at the individual fund level.

#### E. Encumbrances

Encumbrance accounting where purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation, is not utilized by the District.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

### F. Assets, Liabilities and Net Assets or Equity

### 1. Deposits

The District's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the District to deposit funds in institutions who are members of the federal deposit insurance corporation or the federal savings and loan insurance corporation to the extent that the deposit is insured by one of the above or is secured by pledge of eligible collateral as required by CRS 11-10.5-107

#### 2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/due from other funds". Any residual balances outstanding between the government activities and business-type activities are reported in the government-wide statements as "internal balances".

Accounts receivable and property taxes receivables are shown at gross. Uncollectibles have not been material.

#### 3. Inventories

The purchase method is used to account for inventories in the governmental funds. Under this method, inventories are recorded as expenditures when purchased.

A physical inventory was taken as of June 30, 2013 for the Food Services proprietary fund. The inventory consisted of government donated commodities which were valued at estimated fair market value, and purchased commodities and supplies were both valued at cost using the first-in, first-out (FIFO) method.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

#### 4. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the school district as assets with an initial, individual cost of more than \$1,500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated fixed assets are recorded at their estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Property, plant and equipment are depreciated in the proprietary funds using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Site improvements	10-30
Buildings	10-50
Equipment	5-25
Vehicles	7-10

The District does not have any infrastructure assets.

#### 5. Compensated Absences

Full time employees certified employees are allowed 10 days per year. During a teacher's third and subsequent year in the District, sick leave in excess of 30 days shall be purchased by the District at the substitute rate of pay. The amount is not material.

### 6. Long-term Obligations

In the government-wide financial statements and proprietary fund types, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities of proprietary type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds issuance costs are reported as deferred charges and amortized over the term of the debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

#### 7. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure. Actual results could differ from those estimates.

### 8. Proprietary Fund FASB Usage

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed for proprietary activity financial statements to the extent that those statements do no conflict with or contradict guidance of the GASB.

9. Fund Balances and Net Assets – In the government-wide and proprietary fund financial statements, net assets are classified in the following categories;

Invested in Capital Assets, Net of Related Debt – this category groups all capital assets into one component of net assets. Accumulated depreciation and the outstanding debt balances that are attributable to the acquisition, construction or improvement of these assets reduce this category.

Reserved Net Assets – indicates that portion of net assets which has been legally segregated for specific purposes or is not available for appropriation

Unreserved Net Assets – represents the amount which is not reserved for any purpose and is available for appropriation and expenditure in future periods.

When restricted and unrestricted funds are available, restricted are deemed first spent.

In the fund financial statements, fund balances of governmental funds are classified in the following categories;

Nonspendable – amounts that cannot be spent because they are either in non spendable form such as inventory and prepaid expenses, or legally or contractually required to be maintained intact such as the corpus of a permanent fund which is required to be retained in perpetuity. It also includes the long-term amount of loans and notes receivable, as well as property acquired for resale.

Restricted – when constraints placed on the use of resources are either (a) externally imposed by creditors or (b) imposed by law through constitutional provisions or enabling legislation.

Committed – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's Board of Trustees. These amounts cannot be changed except by taking the same type of action employed to previously commit these amounts.

Assigned – amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by the governing body itself, or the Superintendent who has been delegated the authority to assign amounts to be used for specific purposes.

Unassigned – the residual for the general fund. The general fund should be the only fund that reports a positive unassigned fund balance amount.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

When committed, assigned, and unassigned funds are available, committed funds are deemed first spent, then assigned.

At June 30, 2013 the amount restricted \$3,372 for Preschool, \$51,618 for TABOR Reserve, \$744,273 for capital projects, \$1,300 for inventory. The amount assigned was \$54,648 for student activities.

#### (2) STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. The Amendment is complex and subject to judicial interpretation. The District believes it is in compliance with the requirements of the amendment. However, the District has made certain interpretations of the amendment's language in order to determine its compliance.

The voters of the District passed a ballot issue in November of 1997 which allow the District to collect, retain, and expend revenues legally received from any source.

B. The District is in compliance with Financial Policies and Procedures Handbook prepared by the Colorado Department of Education.

### (3) DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS

A. Deposits and Investments - all are in a single financial institution. Deposits are displayed on the balance sheets as "Cash in Bank" and "Certificates of Deposit". They are carried at cost.

The Colorado Public Deposit Protection Act (PDPA) requires that all political subdivisions of the State deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is specified under the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool for all the uninsured public deposits as a group is to be maintained by another institution or held in trust. The market value of the collateral must be at least equal to 2% of the aggregate uninsured deposits.

The Colorado Division of Banking and Financial Services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

Custodial Credit Risk - the risk that, in the event of bank failure, the District's deposits may not be returned to it. The District does not have a written deposit policy for custodial credit risk.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

At June 30, 2013, the District's cash deposits had a bank balance and carrying balance as follows:

	Bank	Carrying
	<b>Balance</b>	<b>Balance</b>
Insured (FDIC)	\$500,000	\$ 500,000
Deposited in CSAFE	12,337	12,357
Deposits uncollateralized in a single institution pools	2,375,029	2,362,525
Total Cash	\$2,887,366	\$2,874,882
Shown as certificates of deposit		2,354,981
Shown as cash		<u>519,901</u>

As presented above, deposits with a bank balance of \$2,375,029 and a carrying balance of \$2,362,525 as of June 30, 2013, are uninsured, are exposed to custodial credit risk, and are collateralized with securities held by the pledging financial institution.

CSAFE is a local governmental investment pool with a rating of AAAm by Standard & Poor's

B. Accrued Property Taxes Receivable - the amount budgeted for the current year, not yet collected.

Property Tax Calendar - taxes are levied by December 15, tax bills are mailed January 1 of the following year, creating an enforceable lien on the property. If paid by installments of one-half each, the first is due February 28, the second June 15. If paid in one payment, the due date is April 30. Taxes are delinquent if not paid by those dates. Notice of delinquencies are mailed in September, and tax sales scheduled for November.

### C. Changes in General Fixed Assets

	Beginning Balance	Ingrances	Decreases	Ending Balance
Carraman and all Andianteins	Balance	<u>Increases</u>	Decreases	<u> Barance</u>
Governmental Activities				
Sites	31,230	-0-	-0-	31,230
Site Improvements	193,584	-0-	-0-	193,584
Buildings	1,824,667	11,000	-0-	1,835,667
Equipment	639,415	18,461	-0-	657,876
Transportation	553,946		28,552	525,394
Total	3,242,842	29,461	28,552	3,243,751
Less Accumulated Depreciation				
Site	-0-	-0-	-0-	-0-
Site Improvements	53,064	5,407	-0-	58,471
Buildings	1,121,604	34,232	-0-	1,155,836
Equipment	530,463	20,371	-0-	550,834
Transportation	359,944	36,718	24,076	372,586
Total	2,065,075	96,728	24,076	2,137,727

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

Government Activities Capital Assets, Net	1,177,766	(67,267)	(4,475)	1,106,024
Business-Type Activities Equipment	53,610	-0-	-0-	53,610
Less Accumulated Depreciation	46,640	3,821	<u>-0-</u>	50,461
Business-Type Activities Capital Assets, Net	<u>6,970</u>	(3,821)	0-	3,149

Depreciation expense for the governmental activities was allocated \$60,010 to Instruction and \$36,718 to Transportation.

### D. Changes in Long-Term Debt

Beginning			Ending
<b>Balance</b>	<b>Additions</b>	Reductions	<b>Balance</b>
30,747	-0-	30,747	-0-

The District has entered into a loan agreement with Kit Carson State Bank to purchase buses in the amount of \$116,834. The District granted an assignment to the bank of a certificate of deposit in the amount of \$102,132. The agreement calls for 8 payments of \$15,915 on June 30 and December 31 of each year with interest at 4.2%

#### (4) OTHER INFORMATION

A. Risk Management - The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has joined Colorado School District Self Insurance Pool, a public entity risk pool currently operating as a common risk management and insurance program for members. The District pays an annual premium to CSDSIP for its property and casualty and workers' compensation insurance coverage. The intergovernmental agreement of formation of CSDSIP provides that the Pool will be financially self-sustaining through member contributions and additional assessments, if necessary, and the Pool will purchase excess insurance through commercial companies for members' claims in excess of a specified self-insured retention, which is determined each policy year.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

The District carries commercial insurance for all other losses, including employee health and accident insurance. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

- B. Accrued Salaries and Benefits Payable teachers and certain other instructional employees are budgeted and paid over a twelve month period from September 1 to August 31 but are earned over a school year of approximately a nine month period. The salaries earned but not paid at June 30 are shown as an accrued liability.
- C. Operating Transfers In (Out) The General Fund transferred \$59,378 to the Food Services Fund. The Capital Projects Fund transferred \$55,000 to the General Fund.

#### D. Defined Benefit Pension Plan

Plan Description - The District contributes to the Combined State and School Division Trust Fund (SDTF), a cost sharing multi-employer defined benefit pension plan administered by the Public Employees' Retirement Association of Colorado (PERA). SDTF provides retirement and disability, annual increases, and death benefits for members or their beneficiaries. All employees of the District are members of the CSSDTF. Title 24, Article 51 of the Colorado Revised Statutes (CRS), as amended assigns the authority to establish benefit provisions to the State Legislature. PERA issues a publicly available annual financial report that includes financial statements and required supplementary information for CSSDTF. That report may be obtained by writing to PERA, 1300 Logan Street, Denver, CO, 80203, or by calling PERA at 303-832-9550 or 1-800-759-7372.

Funding Policy - Plan members and the District are required to contribute to the CSSDTF at a rate set by statute. The contribution requirements of plan members and the District are established under Title 24, Article 51, Part 4 of the CRS, as amended. The contribution rate for members is 8% and for the District is 16.55%. Also, a portion of the District's contribution (1.02% of covered salary) is allocated for the Health Care Trust Fund (see note E). The District's contributions to SDTF for the year ending June 30, 2011, 2012, and 2013 were \$139,684, \$144,598, and \$153,962, respectively, equal to their required contributions for each year.

### E. Postemployment Healthcare Benefits

Plan Descriptions - The District contributes to the Health Care Trust Fund (HCTF), a cost-sharing multiple-employer postemployment healthcare plan administered by the PERA. The HCTF provides a health care premium subsidy to PERA participating benefit recipients and their eligible beneficiaries. Title 24, Article 51, Part 12 of the CRS, as amended, assigns the authority to establish the HCTF benefit provisions to the State Legislature. PERA issues a publicly available annual financial report that includes financial statements and required supplementary information for CSSDTF. That report may be obtained as discussed above.

Kit Carson, Colorado Notes to Financial Statements June 30, 2013 (continued)

Funding Policy - The District is required to contribute at a rate of 1.02% for all PERA members as set by statute. No member contributions are required. The contribution requirements for the District are established under Title 24, Article 51, Part 4 of the CRS, as amended. The apportionment of the contribution to the HCTF is established under Title 24, Article 51, Section 208 of the CRS, as amended. The District's contributions to the HCF for the years ended June 30, 2011, 2012, and 2013 were \$9,550, \$10,458, and \$9,748 respectively, equal to their required contributions for each year.

F. Joint Venture - The District participates in the East Central Board of Cooperative Educational Services which is not reflected in these financial statements. One member of the board is from the District. The Board has final authority for all budgeting and financing of the joint venture.

Each member pays a \$2500 membership fee and then contributes additional monies in the relationship their student enrollment is to the total enrollment of all the members.

At June 30, 2012, total assets were \$3,097,928, total liabilities were \$766,736, net assets were \$2,331,192, revenues were \$8,510,850, and expenses were \$8,690,438.

Complete financial statements may be obtained from BOCES office at 820 Second Street, Limon, CO, 80828.





Kit Carson, Colorado Budgetary Comparison Schedule Major Governmental Funds For the Year Ended June 30, 2013

### General Fund

		<u>General I un</u>	<u>u</u>	
				Variance With Final Budget
	•	ed Amounts		Positive
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	(Negative)
REVENUES				
Local sources				
Property Taxes	766,937	766,937	767,513	576
Other	134,700	134,700	161,732	27,032
State Sources				
Equalization	790,914	790,914	770,594	(20,320)
Other	67,000	67,000	71,892	4,892
Federal Sources	<u>17,000</u>	<u>17,000</u>	<u>17,785</u>	<u>785</u>
Total Revenues	1,776,551	1,776,551	1,789,517	12,966
EXPENDITURES				
Current				
Instruction	1,047,825	1,047,825	1,049,815	(1,990)
Supporting Services				
Pupils	7,050	7,050	5,492	1,558
Instructional Staff - Library	69,750	69,750	69,099	652
	183,500	183,500	168,133	15,367
School Administration	42,000	42,000	43,697	(1,697)
Operations & Maintenance	378,300	378,300	369,072	9,228
Transportation	186,050	186,050	173,107	12,943
Central Services	8,500	8,500	8,656	(156)
Appropriated reserves	1,813,323	1,813,323	0	1,813,323
Capital Outlay	14,250	14,250	34,416	(20,166)
Debt Service	13,000	13,000	<u>15,196</u>	(2,196)
Total Expenditures	<u>3,763,548</u>	<u>3,763,548</u>	<u>1,936,683</u>	1,826,865
Excess of Revenues over (under) Expenditures	(1,986,997)	(1,986,997)	(147,166)	1,839,831
Other Sources (Uses)				
Operating Transfers In (Out)	<u>(40,000)</u>	(40,000)	<u>(4,378)</u>	<u>35,622</u>
Excess of Revenues and Other Sources				
over (under) Expenditures	(2,026,997)	(2,026,997)	(151,545)	1,875,452
Fund Balance - Beginning	2,026,997	2,026,997	2,026,998	<u>1</u>
Fund Balance - Ending	<u>0</u>	<u>0</u>	<u>1,875,453</u>	<u>1,875,453</u>







# **GENERAL FUND** The General Fund accounts for all transactions of the district not required to be accounted for in other funds. This fund represents an accounting for the district's ordinary operations financed primarily from property taxes and state aid. It is the most significant fund in relation to the district's overall operation.

### Kit Carson, Colorado General Fund Comparative Balance Sheet

	6/30/13	6/30/12	Change
ASSETS			
Cash			
In Bank	452,288	522,374	(70,086)
Certificates of Deposits	1,550,144	1,646,796	(96,652)
Accounts/Grants Receivable	0	450	(450)
Accrued Property Tax Receivable	<u>21,184</u>	<u>5,550</u>	<u>15,634</u>
Total Assets	<u>2,023,616</u>	<u>2,175,170</u>	(151,555)
LIABILITIES AND FUND BALANCE			
Liabilities			
Accrued Salaries & Benefits Payable	148,163	148,173	(10)
Fund Balance			
Restricted for Tabor	51,618	52,979	(1,361)
Restricted for Preschool	3,372	3,372	0
Unassigned	<u>1,820,464</u>	1,970,647	(150,184)
Total Fund Balance	<u>1,875,453</u>	2,026,998	(151,545)
Total Liabilities and Fund Balance	<u>2,023,616</u>	<u>2,175,170</u>	(151,555)

### Kit Carson, Colorado

### General Fund

### Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual

### For the Year Ended June 30, 2013

With Comparative Actual Amounts for the Year Ended June 30, 2012

REVENUES	Budget	Actual	Variance Favorable (Unfavorable)	Actual Prior Year
Local Sources	<u>Buager</u>	<u>rictuur</u>	(Cinavorable)	<u>1 Cur</u>
Property Taxes	766,937	767,513	576	737,584
Specific Ownership Taxes	65,000	72,784	7,784	77,838
Penalties & Interest	500	165	(335)	488
Interest on Investments	24,000	23,579	(421)	31,815
Other	45,200	65,205	20,005	<u>58,855</u>
Total Local Revenue	901,637	929,245	27,608	906,579
State Sources	, , , , , ,	, -	. ,	,
Equalization	790,914	770,594	(20,320)	858,307
Vocational Education	13,000	13,703	703	14,352
Transportation	44,000	45,767	1,767	18,029
Other Grants	0	14	14	14,574
Other	10,000	12,408	<u>2,408</u>	10,408
Total State Revenue	857,914	842,487	(15,427)	915,669
Federal Sources	,	ŕ	, ,	ŕ
Grants	17,000	17,785	<u>785</u>	<u>17,272</u>
Total Revenues	1,776,551	1,789,517	12,966	1,839,520
Expenditures	3,763,548	1,936,683	1,826,865	1,766,204
Excess of Revenues over (under)				
Expenditures	(1,986,997)	(147,166)	1,839,831	73,316
Other Financing Sources (Uses)				
Operating Transfers In (Out)	<u>(40,000)</u>	<u>(4,378)</u>	<u>35,622</u>	(85,972)
Excess of Revenues and Other Sources of	` '			
Expenditures and Other uses	(2,026,997)	(151,545)	1,875,452	(12,656)
Fund Balance - Beginning	2,026,997	2,026,998	<u>1</u>	2,039,654
Fund Balance - Ending	<u>0</u>	<u>1,875,453</u>	<u>1,875,453</u>	2,026,998

### Kit Carson, Colorado General Fund

### $Statement\ of\ Expenditures\ -\ Budget\ and\ Actual$

For the Year Ended June 30, 2013

With Comparative Actual Amounts for the Year Ended June 30, 2012

			Variance	Actual
			Favorable	Prior
INSTRUCTION	<u>Budget</u>	<u>Actual</u>	(Unfavorable)	<u>Year</u>
Current				
Salaries	696,450	686,509	9,941	663,841
Employee Benefits	228,350	219,136	9,214	219,629
Purchased Services	68,800	77,853	(9,053)	66,658
Supplies & Expenses	50,100	61,762	(11,662)	47,685
Other	4,125	4,554	(429)	4,173
Capital Outlay	<u>12,750</u>	<u>34,416</u>	(21,666)	<u>15,324</u>
Total Instruction	1,060,575	1,084,231	(23,656)	1,017,310
SUPPORTING SERVICES				
Pupils				
Current				
Salaries	700	700	0	700
Employee Benefits	0	97	(97)	91
Purchased Services	5,200	3,010	2,190	2,791
Supplies & Expenses	850	1,430	(580)	1,064
Other	<u>300</u>	<u>255</u>	<u>45</u>	<u>295</u>
Total Pupils	7,050	5,492	1,558	4,940
Instructional Staff				
Current				
Salaries	49,350	47,111	2,239	46,469
Employee Benefits	13,200	12,322	878	11,784
Purchased Services	5,000	5,753	(753)	7,370
Supplies & Expenses	2,200	3,832	(1,632)	2,589
Other Expenses	0	80	(80)	35
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Instructional Staff</b>	69,750	69,099	652	68,247
General Administration				
Current				
Salaries	100,000	91,776	8,224	110,695
Employee Benefits	41,500	36,411	5,089	38,312
Purchased Services	20,000	19,539	461	22,419
Supplies & Expenses	12,500	11,985	515	6,388
Other Expenses	9,500	8,423	1,077	13,362
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total General Administration</b>	183,500	168,133	15,367	191,177

### Kit Carson, Colorado General Fund

### Statement of Expenditures - Budget and Actual For the Year Ended June 30, 2013

### With Comparative Actual Amounts for the Year Ended June 30, 2012 (continued)

SUPPORTING SERVICES	Budget	Actual	Variance Favorable (Unfavorable)	Actual Prior Year
(continued)				
School Administration				
Current				
Salaries	37,500	37,500	0	25,000
Employee Benefits	<u>4,500</u>	<u>6,197</u>	(1,697)	<u>3,876</u>
Total School Administration	42,000	43,697	(1,697)	28,876
Operations & Maintenance				
Current				
Salaries	64,000	64,977	(977)	62,942
Employee Benefits	26,500	24,882	1,618	23,964
Purchased Services	200,300	185,373	14,927	92,635
Supplies & Expenses	87,500	93,840	(6,340)	80,414
Capital Outlay	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>0</u>
Total Operations & Maintenance	379,800	369,072	10,728	259,954
Transportation				
Current				
Salaries	91,000	86,465	4,535	77,603
Employee Benefits	40,050	41,560	(1,510)	39,845
Purchased Services	3,500	818	2,682	1,270
Supplies & Expenses	49,000	42,972	6,028	50,942
Other	2,500	1,291	1,209	3,076
Capital Outlay	0	0	0	0
Debt Service	<u>13,000</u>	<u>15,196</u>	<u>(2,196)</u>	<u>14,940</u>
Total Transportation	199,050	188,303	10,747	187,676
Central Services				
Current				
Purchased Services	<u>8,500</u>	<u>8,656</u>	<u>(156)</u>	<u>8,023</u>
Total Supporting Services	889,650	852,452	37,198	748,894
APPROPRIATED RESERVES	1,813,323	<u>0</u>	1,813,323	<u>0</u>
Total Expenditures	<u>3,763,548</u>	<u>1,936,683</u>	<u>1,826,865</u>	<u>1,766,204</u>

SPECIAL REVENUE FUNDS
Student Activity Fund - to account for the revenues reported and the expenditures of each of the activities reported.

### Kit Carson, Colorado Student Activity Special Revenue Fund Comparative Balance Sheet

ACCETC	<u>6/30/13</u>	6/30/12	<u>Change</u>
ASSETS Cash In Bank	<u>54,648</u>	<u>59,101</u>	<u>(4,454)</u>
ASSIGNED FUND BALANCE	54,648	59,101	(4,454)

### Kit Carson, Colorado

### Student Activity Special Revenue Fund

### Statement of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual

For the Year Ended June 30, 2013

	Balance			Balance
	July 1	Revenues	<b>Expenditures</b>	<u>June 30</u>
Athletics	(960)	0	0	(960)
Summer Volleyball	1,515	7,712	7,534	1,693
Girls Basketball	3,308	1,537	3,193	1,651
Boys BKB Fun Fund	2,914	5,559	7,558	915
Coaching Clinic	(195)	0	0	(195)
Football miscellaneous	480	0	0	480
Sports	2,498	0	0	2,498
Track	709	460	266	903
FFA	5,372	11,790	14,775	2,386
FCCLA	1	0	0	1
H S Cheerleaders	(4)	0	0	(4)
Jr Hi Cheerleaders	1,055	0	0	1,055
Studeo	619	402	525	496
Class of 2009	143	0	0	143
Class of 2008	6	0	0	6
Class of 2007	1	0	0	1
Class of 2006	3	0	0	3
Class of 2011	1	0	0	1
Class of 2012	13	0	0	13
Class of 2013	7,394	30,615	38,009	(0)
Class of 2014	4,358	3,069	2,092	5,335
Class of 2015	2,201	4,991	4,730	2,462
Class of 2016	3,971	1,927	1,071	4,827
Class of 2017	2,266	3,772	2,447	3,591
Class of 2018	1,019	1,863	1,124	1,758
Class of 2019	0	4,589	2,966	1,623
Bleacher Fund	652	0	0	652
Pop Fund	1	0	0	1
Student Bk Purchase	(3)	0	0	(3)
Sales/Not Fund Raise	4,313	2,430	2,778	3,965
After Prom Party	40	1,335	996	379
Box Tops For Ed.	1,665	472	0	2,137
Target fund raising	1,743	360	0	2,103
Diabetes - Fruit	25	0	0	25

### Kit Carson, Colorado

### Student Activity Special Revenue Fund Statement of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual For the Year Ended June 30, 2013

(continued)

	Balance			Balance
	<u>July 1</u>	Revenues	<b>Expenditures</b>	<u>June 30</u>
Snack Program	0	2,480	2,129	351
Baughman Foundation	0	13,100	11,550	1,550
Michael Ghegan Fund	7,001	2,250	7,001	2,250
School Mall	106	0	0	106
Back to School Activities	36	0	0	36
Library Fund	22	437	0	459
Wind Ensemble Trip	4,488	14,605	9,181	9,912
Drama/Play	9	0	0	9
Science & Technology	865	1,175	1,456	584
Boettcher Science Fund	2	0	0	2
NAL Scholarship Fund	3	0	0	3
College scholarships	490	0	0	490
Staff scholarships	862	0	0	862
B O E/Staff Activities	<u>(1,907)</u>	<u>0</u>	<u>0</u>	(1,907)
Total	59,101	116,929	121,383	54,648
Budget	41,000	<u>69,000</u>	110,000	<u>0</u>
Variance - Favorable (Unfavorable)	<u>18,101</u>	<u>47,929</u>	(11,383)	<u>54,648</u>



### CAPITAL PROJECTS FUNDS

Capital Reserve Fund - to account for acquisition of land or improvements and construction of structures thereon, or acquisition of land with existing structures thereon and equipment and furnishing therein; construction of additions to existing structures; procurement of equipment for new buildings and additions to existing buildings and installation thereof; alterations and improvements to existing structures where the estimated cost of such projects for labor and materials is in excess of two thousand five hundred dollars; acquisition of school buses or other equipment, the estimated unit cost of which, including any necessary installations, is in excess of one thousand dollars; installment purchase agreements or lease agreements with an option to purchase for a period not to exceed twenty years under which a school district becomes entitled to the use of real property and related equipment for a school site, building, or structure. Also a lease agreement with option to purchase for a period of one year or less, including lease agreements consisting of a series of one-year terms renewable at the option of the district. Financing is provided by an allocation from the General Fund.

### Kit Carson, Colorado Capital Reserve Capital Projects Fund Comparative Balance Sheet

	6/30/13	<u>6/30/12</u>	<u>Change</u>
ASSETS			
Cash In Bank	12,965	69,580	(56,616)
Certificates of Deposit	804,838	<u>871,788</u>	(66,950)
Total Cash	<u>817,802</u>	<u>941,368</u>	(123,566)
FUND BALANCE			
Committed for Capital Projects	73,529	115,457	(41,928)
Restricted for Capital Projects	<u>744,273</u>	<u>825,911</u>	(81,638)
Total Fund Balance	<u>817,802</u>	<u>941,368</u>	(123,566)

### Kit Carson, Colorado

### Capital Reserve Capital Projects Fund

### Statement of Revenues, Expenditures, and Changes in Fund Balance

### Budget and Actual

For the Year Ended June 30, 2013

			Variance	Actual
REVENUES			Favorable	Prior
Local Sources	<u>Budget</u>	<u>Actual</u>	(Unfavorable)	<u>Year</u>
Interest on Investments	12,000	13,072	1,072	17,064
Donations	<u>0</u>	<u>0</u>	<u>0</u>	60,000
Total Revenues	12,000	13,072	1,072	77,064
EXPENDITURES				
Repairs	0	55,000	(55,000)	0
Debt Service	15,000	15,877	(877)	15,915
Capital Outlay	55,000	10,761	44,239	60,000
Contingency Reserve	883,369	<u>0</u>	<u>883,369</u>	<u>0</u>
Total Expenditures	953,369	<u>81,638</u>	<u>871,731</u>	<u>75,915</u>
Excess of Revenues over				
(under) Expenditures	(941,369)	(68,566)	872,803	1,148
Operating Transfers In (Out)	<u>0</u>	(55,000)	(55,000)	<u>0</u>
Excess of Revenues and Transfers In				
over (under) Expenditures	(941,369)	(123,566)	817,803	1,148
Beginning Fund Balance	941,369	941,368	<u>(1)</u>	940,220
Ending Fund Balance	<u>0</u>	<u>817,802</u>	<u>817,802</u>	941,368



PROPRIETARY FUND	
Food Services Fund - to account for revenue and expenses associated with providing hot lutteachers, and visitors.	nches to students,

### Kit Carson, Colorado

### Food Services Proprietary Fund Comparative Statement of Position

	6/30/13	6/30/12	<u>Change</u>
ASSETS			
Current Assets			
Cash in Bank	0	0	0
Accounts/Grants Receivable	6,098	13,111	(7,014)
Inventory	<u>1,300</u>	<u>1,749</u>	<u>(448)</u>
Total Current Assets	7,398	14,860	(7,462)
Fixed Assets			
Equipment	53,610	53,610	0
Less Accumulated Depreciation	<u>(50,461)</u>	<u>(46,640)</u>	(3,821)
Net Fixed Assets	<u>3,149</u>	<u>6,970</u>	(3,821)
Total Assets	<u>10,547</u>	<u>21,830</u>	(11,283)
LIABILITIES AND NET POSITION			
Current Liabilities			
Accounts Payable	0	8,003	(8,003)
Accrued Salaries & Benefits	<u>8,345</u>	<u>8,060</u>	<u>285</u>
Total Liabilities	8,345	16,063	(7,718)
Net Posiiton			
Invested in Capital Asset	3,149	6,970	(3,821)
Restricted for Inventory	1,300	1,749	(448)
Unrestricted	(2,248)	(2,952)	<u>704</u>
Total Net Position	2,202	<u>5,767</u>	(3,565)
Total Liabilities and Net Position	<u>10,547</u>	<u>21,830</u>	(11,283)

### Kit Carson, Colorado

### Food Services Proprietary Fund

### Statement of Revenues, Expenses, and Changes in Net Position

Budget (Non-GAAP) and Actual

For the Year Ended June 30, 2013

With Comparative Actual Amounts for the Year Ended June 30, 2012

	Amended Budget		Variance- Favorable	Actual Prior
REVENUES	(Non-GAAP)	Actual	(Unfavorable)	Year
Charges for Service	·		<del></del>	<del></del>
Lunches	26,200	20,503	(5,697)	23,391
State Grants	0	618	618	1,169
Federal Aid				
Lunches	<u>20,000</u>	<u>25,773</u>	<u>5,773</u>	31,221
Total Revenue	46,200	46,894	694	55,781
EXPENSES				
Salaries	33,000	32,129	871	32,501
Benefits	20,000	19,625	375	19,476
Food & Milk	80,650	49,750	30,900	56,409
Depreciation	4,000	3,821	179	3,819
Other	6,350	5,316	1,034	31,385
Capital Outlay	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>
Total Expenses	<u>145,000</u>	<u>110,641</u>	<u>34,359</u>	<u>143,590</u>
Income (Loss) Before Adjustment Below	(98,800)	(63,747)	35,053	(87,809)
NON-OPERATING REVENUE				
Operating Transfers In	<u>75,650</u>	<u>59,378</u>	(16,272)	<u>85,972</u>
Income (Loss) Before Adjustment				
Below to Enterprise Fund				
Basis of Accounting	(23,150)	(4,368)	18,782	(1,837)
Adjustment to Enterprise Fund				
Basis of Accounting				
Commodities Donated	<u>16,044</u>	<u>803</u>	(15,241)	<u>0</u>
Net Income (Loss) Enterprise				
Fund Basis of Accounting	(7,106)	(3,565)	3,541	(1,837)
Net Position - Beginning	<u>7,106</u>	<u>5,767</u>	(1,339)	<u>7,604</u>
Net Position - Ending	<u>0</u>	<u>2,202</u>	<u>2,202</u>	<u>5,767</u>



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## Colorado Department of Education Auditors Integrity Report District: 0510 - KIT CARSON R-1 Fiscal Year 2012-13 Colorado School District/BOCES

Revenues, Expenditures, & Fund Balance by Fund

Fund	Fund Type &Number	Beg Fund Balance & Prior Per	1000 - 5999 Total Revenues &	0001-0999 Total Expenditures &	6700-6799 & Prior Per Adj
ق	Governmental	+	כמובו הסמורבי	- 000	= (2000)
10	General Fund	2,026,998	1,785,139	1,936,683	1,875,453
18	Risk Mgmt Sub-Fund of General Fund	0	0	0	0
19	Colorado Preschool Program Fund	0	0	0	0
	Sub-Total	2,026,998	1,785,139	1,936,683	1,875,453
Ξ	Charter School Fund	0	0	0	0
20,26-	20,26-29 Special Revenue Fund	0	0	0	0
12	Capital Reserve Spec Revenue Fund	0	0	0	0
22	Govt Designated-Purpose Grants Fund	0	0	0	0
23	Pupil Activity Special Revenue Fund	59,101	116,929	121,383	54,648
74	Full Day Kindergarten Mill Levy Override	0	0	0	0
52	Transportation Fund	0	0	0	0
Ε.	Bond Redemption Fund	0	0	0	0
39	Non-Voter Approved Debt Service Fund	0	0	0	0
14	Building Fund	0	0	0	0
42	Special Building Fund	0	0	0	0
43	Capital Reserve Capital Projects Fund	941,368	-41,928	81,638	817,802
P	Totals	3,027,467	1,860,140	2,139,704	2,747,903
	Proprietary				
51	Food Service Fund	5,767	107,075	110,641	2,202
20	Other Enterprise Funds	0	0	0	0
64 (63	64 (63) Risk-Related Activity Fund	0	0	0	0
-59'09	60,65-69 Other Internal Service Funds	0	0	0	0
P	Totals	2,767	107,075	110,641	2,202
	Fiduciary				
70	Other Trust and Agency Funds	0	0	0	0
72	Private Purpose Trust Fund	0	0	0	0
23	Agency Fund	0	0	0	0
74	Pupil Activity Agency Fund	0	0	0	0
79	GASB 34:Permanent Fund	0	0	0	0
82	Foundations	0	0	0	0
1	Totals	0	0	0	0
			FINAL		

\*If you have a prior period adjustment in any fund (Balance Sheet 6880), the amount of your priorperiod adjustment is added into both your ending and beginning fund balances on this report.

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